



INTERNAL QUALITY ASSURANCE CELL

08-04-2024

NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities and NAAC related works for Academic year 2023-2024, a meeting of IQAC members is scheduled on 12-04-2024 at 01.10 PM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned




Ms. Saniya Salim

IQAC Head

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of meeting held on 12.04.24

SL NO	AGENDA	DISCUSSIONS AND DECISIONS	DECISION/ACTION TAKEN
1	PTA Meeting	Informed to all department heads to make arrangement for smooth conducting.	Meeting of PTA is conducted
2	Class Committee meeting-III	Informed to department heads and class in charges.	Meeting of class committee III is conducted as per Academic Calendar.
3	Subject Portion completion for IAT II-KTU survey 2	Informed to all staff members to complete portion	Subject Portion is completed as planned
4	NAAC work status	Principal informed to the NAAC Heads to prepare files of respective criteria for uploading SSR report.	All files are prepared and SSR report is uploaded in NAAC portal.
5	IAT II question paper	Informed to department heads to update the portion for IAT 2	Portions of IAT 2 are completed as on time and Exams are conducted.
6	End semester feedback	Principal informed department heads to collect End semester feedback after portion completion.	Feedback is collected.
7	Exam Registration for S8-KTU	Principal informed Exam cell coordinator to follow Exam registration for S8-KTU	Exam registration For S8 Ktu is completed.


Ms. Saniya Salim

IQAC Head




Dr. S Senthilkumar

Principal
PRINCIPAL
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