INDIRA GANDHI INSTITUTE OF ENGINEERING AND TECHNOLOGY
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Affiliated to A.P.J. Abdul Kalam Technological University, Kerala
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INTERNAL QUALITY ASSURANCE CELL

13-09-2023

NOTICE

Respected Sir/Madam,

Greetings from IQAC

For discussing about academic activities and NAAC related works for Academic year 2022-2023, a meeting of IQAC members is scheduled on 15-09-2023 at 01.20 PM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned
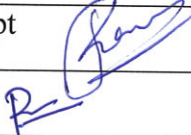
Ms. Saniya Salim

IQAC Head

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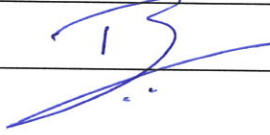www.iiet.org.in

Date : 15/09/2023

Time : 1.20 PM

Venue : Principal's Chamber/IIET

AGENDA

- PTA meeting
- ET software
- Industrial visit
- College union election
- IAT result analysis
- MOOC course
- Special class

MEMBERS PRESENT:

SL NO	NAME AND DESIGNATION
1	Dr. S Senthilkumar, Principal, IIET
2	Dr. Sasikumar, Dean
3	Ms. Saniya Salim, IQAC Head
4	Ms. Ramsiya Basheer, Assistant Professor, EEE Dept
5	Ms Prema Mani, Assistant Professor, CSE Dept
6	Ms Geethika G Pillai, Assistant Professor, CE Dept
7	Ms. Saniya Salim, Professor, ECE Dept
8	Adv. Ahammed Thaslim, Administrative Officer

The meeting was started at 1.20PM

DISCUSSIONS AND DECISIONS:

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Discussed about parent teachers association meeting on time	Class in charge /HODs
2	Faculty members got practical in ET software	Class in charge/HODs
3	Company and places identified for industrial visit	Placement Coordinator/HODs
4	Discussed to conduct college union election	KTU dept. coordinators/HODs
5	Discussed about IAT-1 result analysis and identified low performing students	Class in charge/HODs
6	Communicated to give proposal for MOOC courses of all the departments	Department IQAC coordinator and HODs

Ms. Saniya Salim
IQAC Head

Dr. S Senthilkumar
Principal

**PRINCIPAL
Indira Gandhi Institute of Engineering
& Technology
Nellikuzhy P.O., Kothamangalam-686 691**