



INTERNAL QUALITY ASSURANCE CELL

25-10-2023

NOTICE

Respected Sir/Madam,

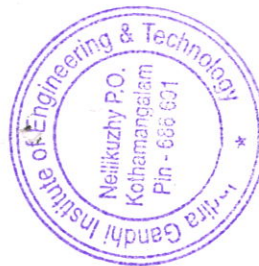
Greetings from IQAC

For discussing about academic activities for Academic year 2023-2024, a meeting of IQAC members is scheduled on 27-10-2023 at 01.10 PM. All IQAC members are requested to present without any fail.

Copy to,

Principal

Members concerned



Ms. Saniya Salim

IQAC Head



Date : 27/10/2023
Time : 1.10 PM
Venue : Principal's Chamber/IJET

AGENDA

- Sureksha Enrollment
- Infrastructure and facility update
- Kerala Piravi Celebration
- Portion completion
- Feedback
- Industrial visit
- NSS Blood donation

MEMBERS PRESENT:


SL NO	NAME AND DESIGNATION
1	Dr. S Senthilkumar, Principal, IJET
2	Dr. R Sasikumar, Dean
3	Ms. Saniya Salim, IQAC Head
4	Mr. Muhammed Jeseem K M, Assistant Professor, EEE Dept.
5	Ms. Prema Mani, Assistant Professor, CSE Dept.
6	Ms. Geethika G Pillai, Assistant Professor, CE Dept.
7	Ms. Shelja Jose, Assistant Professor, ECE Dept.
8	Mr. Athul KS ,Assistant Professor, Basic Science Dept.

The meeting was started at 1.10PM




DISCUSSIONS AND DECISIONS:

SL NO	DISCUSSIONS AND DECISIONS	RESPONSIBILITY
1	Informed to all departments students have to pay Rs.100 sureksha enrollments.	Class in charge /HODs
2	Discussed about infrastructure and facility for all the departments.	Class in charge/HODs
3	Planned for "KERALA PIRAVI" celebration.	NSS Coordinators
4	Discussed about the portion completion of all the subjects.	KTU dept. coordinators/HODs
5	Reviewed the student feedback for all the subjects.	Class in charge/HODs
6	Analyzed the places for Industrial visit.	Department heads
7	Planned to conduct blood donation camp through NSS wing.	NSS Coordinators
8	Principal suggested planning to conduct the sports tournaments inside the campus.	KTU Coordinators/dept. heads/Physical education coordinator


Ms. Saniya Salim
IQAC Head




Dr. S Senthilkumar
Principal

PRINCIPAL
Indira Gandhi Institute of Engineering
& Technology
Nellikuzhy P.O., Kothamangalam-686 691